

WYOMISSING AREA SCHOOL DISTRICT 2010-4240

Minutes December 6, 2010

The regular meeting of the Board of School Directors convened at 6:09 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

ROLL CALL

Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record. The secretary called the roll of Board members.

Board Members Present: Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Seltzer and Mrs. Sakmann.

Board Member Absent: Mrs. Helm

Administrative Staff Present: Mr. Krem, Mrs. Mason, Ms. Garman, and Mr. Roberts.

Attendees: Mr. Brian Boland, Kozloff Stoudt; Mr. Darrin Youker, Reading Eagle, and Shelley Filer, recording secretary.

MEETING ANNOUNCEMENTS

Mrs. Davis welcomed everyone and noted that the Board met in executive session December 2, 2010 and prior to this evening's reorganization meeting for the purpose of discussing personnel issues.

The following meeting schedules and locations were announced.

- Finance Committee Meeting – December 7, 2010, 9:00 a.m., CBR
- Economic Development Committee Meeting – December 8, 2010, 7:00 p.m., Library Pro Room.
- Community Relations Committee Meeting – January 6, 2011, 7:00 p.m., CBR
- Economic Development Committee Meeting – January 12, 2011, 7:00 p.m., Library Pro Room.

PRESENTATIONS

MOMENT OF SILENCE

Mrs. Davis requested a moment of silence in remembrance of Staff Sergeant Sean Michael Flannery, United States Army. Sean, Class of 1999, was killed in action in Afghanistan on November 22, 2010.

PUBLIC COMMENT

None.

SUPERINTENDENT'S REPORT

A. FINANCE/ FACILITIES

Upon a motion by Mr. Portner, and second by Mrs. Sakmann, the Board approved the Finance/Facilities agenda items as follows:

During discussion Mrs. Davis responded to a question by Mrs. Seltzer

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saying that establishing the student activity account allowed a line item to be created for cash flow purposes.

1. Approved donation from the Wyomissing Area Education Foundation in the amount of \$136.42 to be used for the Project Help Desk at the JSHS Library.

2. Accepted letter of approval from PDE for PlanCon Part F, Construction Documents, for the West Reading Elementary Center.

Background information: Per PDE, this document must be entered into the School Board minutes.

3. Approved resolution authorizing James M. Lillis and Kozloff Stoudt to represent the Wyomissing Area School District and to intervene in the appeal filed by Spruce Manor RE 1, LP with the Berks County Court of Common Pleas regarding their property tax assessment appeal per Resolution No. 12-06-10-01.

4. Approved resolution to approve the Amended and Restated Joint Agreement and Bylaws of the EIT Bureau and to admit Reading School District as a new member to the Bureau.

Background information: With the appointment of the Berks County Earned Income Tax Bureau (Bureau) as the tax collector under Act 32, the Bureau was required to amend its Joint Agreement and Bylaws to come in compliance with Act 32 and the requirements set forth in the Tax Collection Agreement between the Bureau and the Tax Collection Committee (TCC). The Executive Committee of the Bureau has approved the Amended and Restated Joint Agreement and the Amended and Restated Bylaws of the Bureau and now each school district must adopt the resolution to complete the amendment process.

5. Approved request to establish Student Activity Account for the Service Club.

Background information: This account is to be used as the cash flow accounting instrument for the Daffodil Days school-wide fundraiser event to benefit the American Cancer Society.

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Helm

Nays: None. Motion carried.

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**B. CURRICULUM/
TECHNOLOGY**

A motion was made by Mrs. Sakmann, second by Mrs. Seltzer to approve the following Curriculum and Technology items:

1. Approved field trip request – WREC Science and Sports Day, January 3, 2011.
2. Approved 2010-2011 School Calendar Adjustment
Background information: January 19, 20, and 21, 2011 will be Act 80 days at the JSHS for mid-term testing. JSHS students will be dismissed at 11:05 a.m.

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Helm

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

A motion was made by Mr. Portner and second by Mrs. Seltzer, to approve the Personnel and Policy agenda items.

During discussion Mr. Fitzgerald asked if any of these items were not routine that there be some background information given. Ms. Garman indicated that the only last minute addition was determining the effective date of resignation of the current French teacher. The new French teacher will start upon return from winter break. Mrs. Bamberger asked about background information on the new French teacher. Ms. Garman responded that she would provide that to her.

Mr. Krem commented that it is not necessary to approve a first reading of a policy, only the second reading/adoption is approved. He recommended deleting 9a from the list of approvals.

1. POSITION GUIDE

- a. Administrative Assistant to the Director of Elementary & Secondary Education (formerly Administrative Assistant to the Assistant Superintendent), effective January 3, 2011.

2. RETIREMENTS/RESIGNATIONS/TERMINATIONS

a. Effective Date

- 1) **Joseph Robinson**, Secondary French Teacher at the JSHS, resignation effective December 23, 2010.

Background Information: Mr. Robinson's resignation was approved at the November 22, 2010, School Board meeting with a date to be

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determined.

b. Supplemental Staff

- 1) **Nick Kennedy**, Jr. High Assistant Boys' Basketball Coach, resignation effective December 1, 2010.

3. LEAVES

a. Professional Staff

- 1) **Sarah Rugg**, Elementary Teacher at WHEC, a child bearing/rearing leave effective on or about March 18, 2011, through the end of the 2010-11 school year.

b. Support Staff

- 1) **Kathy Schweitzer**, full-time Special Education Instructional Aide at WHEC, a FMLA leave effective December 6, 2010, until a date to be determined.

4. APPOINTMENTS/TRANSFERS/EFFECTIVE DATE

a. Administrative Staff

- 1) **Julia R. Vicente**, Director of Elementary & Secondary Education, effective January 3, 2011, pending receipt of necessary documentation.
Background Information: Ms. Vicente's appointment was approved at the November 22, 2010, Board meeting.

b. Professional Staff

- 1) **Elizabeth A. Shaak**, Secondary French Teacher at the JSHS, at B, Step 1, \$40,720, pro-rated, effective January 3, 2011, pending receipt of necessary documentation.
Background Information: Ms. Shaak is replacing Joseph Robinson. She graduated magna cum laude from Millersville University with a BSE in French.

c. Support Staff

- 1) **William Lerch**, transfer from full-time Custodian (second shift) at the JSHS to full-time Custodian (Floater), with no change in hourly rate or number of hours worked, effective December 6, 2010.
Background Information: Mr. Lerch is filling the vacancy created by the transfer of William Cary to second shift at the JSHS.
- 2) **Gene L. Ludwig**, part-time temporary Food Service Worker at WREC (to be located at Sts.

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Constantine and Helen Greek Orthodox Church during the construction project), 4 hrs./day, \$9.24/hr., effective January 3, 2011, through the end of the school year, pending receipt of necessary documentation.

- 3) **Amelia M. Xavios**, full-time Temporary School Nurse at WREC (to be located at St. James Church during the construction project), 7.5 hours per student day, at B, Step 1, \$40,720, pro-rated, effective January 3, 2011, through the end of the school year, pending receipt of necessary documentation. An Emergency Certification for School Nurse is in process with the Department of Education.

d. Confidential Support Staff

- 1) **Barbara DeMoss** change in title from Administrative Assistant to the Assistant Superintendent to Administrative Assistant to the Director of Elementary & Secondary Education, with no change in hours worked or hourly rate, effective January 3, 2011.

e. Supplemental Staff

- 1) **Daniel Batz, Jr.** High Boys' Basketball Assistant Coach, 19 points, \$1,606, effective the 2010-11 school year, pending receipt of necessary documentation.

5. VOLUNTEER COACHES

a. Winter Sports

- 1) **Noel Abreu** - basketball (pending receipt of clearances)
- 2) **Mark Burkholder** - boys' bowling
- 3) **Megan Dougherty** - girls' basketball
- 4) **Jeffrey Frank** - wrestling
- 5) **J. Christopher Froelich** - wrestling
- 6) **Michael Mendoza** - wrestling (pending receipt of clearances)
- 7) **Ryan McBrearty** - Jr. High wrestling
- 8) **Jeffrey Schloth** - wrestling

6. ADDITIONAL HOURS

a. Support Staff

- 1) **Tetiana Sklepkovych**, part-time Library Aide at WREC, a maximum of 16.5 hours at her approved hourly rate to assist with packing for the relocation, effective November 22-23, 2010.

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7. ADDITIONS/DELETIONS TO THE DISTRICT
SUBSTITUTE LIST (attached)

8. ADDITIONS TO THE DISTRICT VOLUNTEER LIST
(attached)

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann,
Seltzer and Davis.

Absent: Helm

Nays: None. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mrs. Seltzer reported that the community in conjunction with the district would like to pursue a permanent memorial to Sean Flannery. One suggestion has been erecting a flagpole at the soccer field. Mrs. Seltzer agreed to work with the interested parties in coordinating this effort.

Mrs. Bamberger extended her appreciation to Mr. Larkin for his service as an officer of the Board. Mrs. Davis echoed her feelings and expressed her gratitude for his mentorship during her presidency to date.

Mr. Portner mentioned that the next Policy/Personnel Committee meeting is January 4, 2011 at 5:00 p.m. in the CBR. The date was omitted from the list of upcoming meetings.

PUBLIC COMMENT

None.

HEARING FROM WAEA

Mr. Brian Ackerman reminded those in attendance of the upcoming winter concerts and encouraged the Board members to attend.

ADJOURNMENT

A motion was made by Mrs. Sakmann, seconded by Mr. Painter to adjourn at 6:19 p.m.

Corinne D. Mason
Board Secretary